

Bitterley C of E Primary School Academy 2-11



Bitterley, Ludlow, Shropshire, SY8 3HF

Telephone: 01584 890228

Email: admin@bitterley.shropshire.sch.uk

Monday 18th July, 2022.

Dear parents and carers,

What an eventful year this has turned out to be, but we have finally reached the summer break.

Please read the information below offering information about next year, see our website for further information.

Classes 2022/23

Class	Year Group	Teacher
Little Acorns	Nursery	Mrs. Lacey
Wondrous Willows	Year Reception	Miss. Jones
Majestic Maples	Year 1/2	Mrs. Solomon and Mr. Halstead
Fantastic Firs	Year 3/4	Mr. Donnelly
Mighty Oaks	Year 5/6	Mrs. France

The School Day

The School gates open at 8:40am. It is important your child is ready to learn as soon as possible after this time as there are a range of activities that can take place between 8:40am and 8:55am.

The school day finishes at 3:15pm. If your child is due to travel on a bus after school or attend a club, please be aware that you must inform us via the office if you wish to change this. If we have not heard from you, your child will follow the existing arrangement. Please also note that if you wish your child to be picked up by another family or friend, you must inform us of this prior to them being collected.

Term Dates



Bitterley C.E. Primary School **School Term and Holiday Dates 2022/23**

Autumn Term

Term Starts Tuesday 6th September 2022
Half Term Monday 24th October 2022- Friday 28th October 2022
Term Ends Friday 16th December 2022

Spring Term

Term Starts Wednesday 4th January 2023
Half Term Monday 20th February 2023 – Friday 24th February 2023
Term Ends Friday 31st March 2023

Summer Term

Term Starts Monday 17th April 2023
Half Term Monday 29th May 2023 – Friday 2nd June 2023
Term Ends Friday 21st July 2023

Staff Development days—children not in school

Monday 5th September 2022
Friday 21st October 2022
Tuesday 3rd January 2023
Monday 24th and Tuesday 25th July 2023

Attendance

Regular school attendance is the right of all children.

If, however, your child is unwell, for example if they have a stomach upset they should remain at home until 48 hours after the last bout of sickness/ diarrhoea.

To report your child's absence please telephone the school office on 01584 890228 or email admin@bitterley.shropshire.sch.uk before 9.00am.

If school have not received a telephone call to explain why a child is absent then school will attempt to make contact with the parents/carers. If there is no response, school may ask the Educational Welfare Officer to visit the home or ask the Police to conduct a wellness check on the family.

The Department for Education (DfE) request that reasons for all absences must be recorded and the findings included in statistics. It is essential therefore that the school is aware of the reason for every absence. If your child has to attend an emergency doctor or dental appointment within the school day you must inform school.

Lateness

If children arrive after 8.55am they should report to the main office so that their names can be entered on the register.

Holidays in Term Time

Please note that, if you request a term time holiday it will not be authorised.

Headteachers are only allowed to authorise a leave of absence when an application has been made in advance, and it is felt to be for an exceptional circumstance. A family holiday is not deemed an exceptional circumstance.

Educational Welfare Officer (EWO)

An EWO visits the school half termly to audit registers. School attendance is a legal requirement as is the recording of attendance in registers. The school and EWO will work with the families of children who have poor attendance (below 95%) or repeated lateness.

Before and After School Care

7.45am – 8.45am

3:15pm – 6.00pm

We are delighted to be able to offer our families a 'Before and After School Club'.

Children can be dropped off between 7.45am and 8.45am when school starts. They play, take part in conversation and play games whilst enjoying their breakfast.

After school, the children can relax and play with their friends as well as taking part in a range of activities such as WII games, board games, Lego nights, film evenings, outdoor games and much, much more. The children who stay a little later are also offered a light meal.

The children can be picked up at any time up until 6.00pm.

We ask that where possible you book your child's place in Before and After School Club in advance with Mr Lawrence. Please email basc@bitterley.shropshire.sch.uk

Costs:

Breakfast Club	7:45 – 8:45	£4 per child.
	3:15 – 4:15	£4 per child.
After School Club	3:15 – 5:15	£8 per child.
	3:15 – 6:00	£12 per child.

School Uniform

We expect children to come to school in school colours except where there are special circumstances. The school colours are royal blue, grey and white. The requirements of the uniform are simple and inexpensive. Fleeces, cardigans, jumpers, t-shirts, pinafores and polo shirts with the school logo can be ordered from Bristow's online at www.schoolwearfactory.co.uk.

All uniform orders can be placed on-line at www.schoolwearfactory.co.uk. Our suppliers, Bristow's will deliver out to school once a month and we will then send orders home with your child. There will be no delivery charge to school but if you would like products sent directly to your home address, a delivery charge is applied by Bristow's, dependent upon the weight of the package.

You may prefer to buy your own royal blue items without the school logo on from an alternative supplier.

Winter Uniform
White or pale blue polo shirt grey or black trousers, grey school pinafore dress or skirt
Choice of the following <ul style="list-style-type: none">• school sweatshirt• school fleece• royal blue jumper
Suitable, sturdy low-heeled school shoes
Summer Uniform
In addition to the above, Grey or black tailored shorts may be worn or blue/white check dresses.
Suitable shoes, sandals or trainers may be worn in the summer term.
PE Kit
White t-shirt or polo shirt Blue or black P.E. shorts.
Plimsolls or trainers.
Suitable warm clothing is needed in the winter.
Swimming kit and a towel for swimming from year 1 onwards.

On PE days, pupils will continue to come into school wearing their kit. Please also note that we are trying to reduce the number of bags pupils bring into school. Unless necessary, please try to avoid sending these in with your children.

Please name all items brought into school including shoes, bags and water bottles.

We look forward to seeing you after summer

On behalf of all the staff and local academy board, I would like to take this opportunity to wish you a happy, restful summer and we look forward to seeing you all in September.

Yours sincerely,

M Halstead